



LICENCE APPLICATION FORM FOR AN OUTDOOR EVENT

Planning & Development Acts, 2000-2015

Planning & Development Regulations, 2001-2015

An Event Licence Application will not be accepted by Westmeath County Council, unless a pre-application consultation meeting has already taken place with the event promoter.

Administrative Use Only

Date Received

Licence Reference No:

Administrative Officer

Date

Applications must be submitted to the relevant Municipal District Office

Mullingar Municipal District
Westmeath County Council,
Áras an Chontae,
Mount Street,
Mullingar,
N91 FH4N

Athlone Municipal District,
Westmeath County Council,
Civic Centre,
Church Street,
Athlone,
N37 P2TS

Please complete this form in full. Incomplete sections may lead to a delay in processing your application.

1. Name of Applicant: Westmeath CCE and Fleadh Executive Committee, Fleadh Cheoil na hÉireann Mullingar

Contact Address: Market House, Market Square, Mullingar, Co Westmeath

Contact Telephone No: 044 9338954

Email: info@fleadhcheoil.ie

PTO →

2. Promoter: Westmeath CCE and Fleadh Executive Committee, Fleadh Cheoil na hÉireann Mullingar

Contact Address: Market House , Market Square, Mullingar, Co Westmeath

Contact: Telephone No: 044 9338954

Email: info@fleadhcheoil.ie

3. Person nominated to deal with the Local Authority

Joe Connaire

Address for Correspondence: Market House , Market Square, Mullingar, Co Westmeath

Contact: Telephone No: 044 9338954

Email: info@fleadhcheoil.ie

4. Brief Description of Proposed Event/s:

Fleadh Cheoil na hÉireann is an annual series of events led by an Irish Traditional Music competition, run by Comhaltas Ceoltóirí na Éireann. The Event was first held in 1951. It has grown year on year to become Ireland's national Fleadh of traditional Irish music, dancing, culture and learning. It is attended by a national and international audience.

The Event will be held from 6th August - 15th August 2023 in Mullingar Co. Westmeath

5. Venue Location: Mullingar Co. Westmeath

6. Applicants Legal Interest in the Venue: None

7. If Applicant is not the owner or occupier, state owners Name & Address: _Various – See attached appendices

PLEASE NOTE: If the Applicant is not the Owner/Occupier, A Letter of Consent from the Owner to carry out the proposal in question must accompany this application.

8. Proposed Date/of Event/s: 6th August to 14th August 2023

9. Proposed Duration of Event/s: 9 days

10. Proposed Time Event/s will commence & conclude: __

Venue	Capacity	Sun 06/08	Mon 07/08	Tue 08/08	Wed 09/08	Thu 10/08	Fri 11/08	Sat 12/08	Sun 13/08	Mon 14/08
Cathedral	1800	7pm	7pm		7pm	7pm	7pm	8.30pm	6pm	
St Pauls	700	7pm			2.30pm, 8pm		8pm	8.30pm		
Arts Centre	400 (Seated) 600 (Standing)		2.30pm, 8pm	2.30pm, 5.30pm, 8pm	3.30pm, 5.30pm, 8.00pm	2pm, 5pm	2pm, 8pm, 12.00am	10am, 8pm, 12am	10am	
All Saints Church	250		1pm, 4pm	1pm, 4pm	1pm, 4pm	1pm, 4pm	1pm, 4pm	7.30pm		
Mullingar Park Hotel	1000	8pm			8pm		8.30am	8.30am	8.30am	
Bloomfield House Hotel	420			8pm	8am					
Gig Rig 1 Blackhall		12pm -10pm	5pm-10pm	3pm-10pm	12pm-10.30pm	12pm-11pm	12pm - 11.30pm	12pm-11.30pm	12pm-12am	
Competitors (Various Venues)							2.30pm - 8pm	10am -6pm	10am -6pm	
Scoil Éigse (Schools around Cathedral)			9am-2.30pm	9am-2.30pm	9am-2.30pm	9am-2.30pm	9am-1pm			
Scoil Éigse (Tutors Concerts) Gaelscoil an Cholláin	150	8pm	8pm	8pm	8pm	8pm				
Gaelscoil an Mhúitinn (Old)	200	8am			8am		8am	8am	8am	8am
Aras an Mhúitinn	80	10am	10am	10am, 4.30pm	10am	10am	10am	10am		
Mullingar Town Band Hall	251			1pm	10am, 1pm	10.30am				
St. Mary's Gym (Colaiste Mhuire)							8pm			

11. Anticipated crowd numbers: __ Fleadh Cheoil na hÉireann has grown in popularity and attendance since its initial inception in 1951.

The expected attendance for the event is comprised of Scoil Éigse attendees, competition participants, musicians and general spectators.

There is a mixed profile attending the Fleadh Cheoil na hÉireann. The profile will range from young children to older generations. This includes but is not limited to:

Students attending schools and competing in competitions

Families and friends of the above

Mixed profile ranging from 18-70yrs attending various concerts

Mixed profile of general spectators ranging from all ages

The numbers expected throughout the town over the week may reach 500,000 people approx. This will be a transient crowd. The site layout has been designed in such a way to encourage the steady flow of people around the various venues.

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The number of attendees will be subject to external factors including weather conditions etc. The licence application seeks approval for potentially up to 80,000 persons on site for each day however below is a breakdown of the estimated expected attendance at each of the event days.

Event	Date	Forecast Attendance	Breakdown
Fleadh Cheoil na hÉireann 2023	Sunday 6 th August	20,000pax	Attendees Hospitality guests Staff Volunteers Contractors
	Monday 7 th August	15,000pax	
	Tuesday 8 th August	15,000pax	
	Wednesday 9 th August	15,000pax	
	Thursday 10 th August	25,000pax	
	Friday 11 th August	40,000pax	
	Saturday 12 th August	45,000pax	
	Sunday 13 th August	40,000pax	
	Monday 14 th August	TBC*	

Signature of the Applicant/s (or Promoter):

Joe Connaire

Date: 23/03/2023

Notes: The Licence Application must be required to be accompanied by the following information:

1. Copy of complete page of both local & national newspaper in which the required notice has been published, showing the date of publication. Notice must be published within the period of 2 weeks prior to applying for a licence.
2. A Draft Management Plan of the event prepared in accordance with the appropriate code or codes of practice and including:
 - The name/s & responsibilities of the event controller/s, the Event Safety Officer and their deputies
 - A Draft Site Emergency Plan.
 - A Draft Traffic Management Plan.
 - A Draft Safety Strategy Statement.
 - A Draft Environment Monitoring Programme for before, during and after the proposed event
 - Details of the proposed plan for the licensed area in relation to the following:
 - (a) the removal of structures;
 - (b) the carrying out of any works for the reinstatement of the venue subsequent to the event;
 - (c) the full clean up of the surrounding area;
 - (d) any remedial works arising for any damage caused to public property, facilities or amenities associated with the event.
 - Insurance documentation
3. Copy of location map – scale 1:1000 in built up areas and 1:2500 in all other areas, clearly showing such related sites or features, and drawings to an appropriate scale of the venue, including a site layout plan and a viewing accommodation plan.
4. Be accompanied by a statement of Compliance from the applicant stating that no substantial or habitual breaches of a licence, or the condition of a licence, granted by any Local Authority under Section 231 of the Planning & Development Act 2000 as amended, occurred during the preceding 24 months.
5. Appropriate fee – the fee is €2,500 and charged only when the event/s being held is for profit or gain.
6. 10 x No. copies of the application and accompanying documents, maps and drawings.

Please Note: The Licence application must be lodged at least 13 weeks prior to the date of the event

Promoters are required to submit a Preliminary Risk Assessment form relating to the proposed event to the Local Authority prior to the holding of the pre-application consultation meeting.



Planning Section
Westmeath County Council
Mount St
Mullingar
Co. Westmeath
N91 FH4N

23rd March 2023

RE: Event Licence for Fleadh Cheoil na hÉireann, Mullingar, 2023

Please find enclosed Event Licence Application on behalf of Westmeath CCÉ – Fleadh Executive Committee, in relation to Fleadh Cheoil na hÉireann, Mullingar, 2023.

If you have any queries in relation to same, please do not hesitate to contact me,

Mise le meas,

Joe Connaire

Chairman, FEC and Westmeath CCE

Email: westmeath@comhaltas.net

PH: 0866678063



