



Medical Plan

Mullingar

Co Westmeath

August 06<sup>th</sup> - August 14<sup>th</sup> 2023

## Table of Contents

|   |    |
|---|----|
| Plan Details .....  | 4  |
| Distribution List.....  | 4  |
| Event Details .....   | 4  |
| Audience Profile and Capacity .....   | 4  |
| Event Past History .....  | 4  |
| Proximity to Receiving Hospital .....   | 4  |
| Event Timings.....  | 5  |
| Objectives .....  | 5  |
| Approval.....   | 5  |
| Event Medical Co-ordinator.....   | 6  |
| Event Medical Structure .....   | 7  |
| Location of Event Medical Facilities.....   | 10 |
| Ambulances & Ambulance Crews .....  | 10 |
| Location of Staff Facilities .....  | 10 |
| Controlled Drugs .....  | 10 |
| Staffing Levels .....   | 11 |
| Control of Noise .....  | 17 |
| Operational Timings.....  | 17 |
| Medical/First Aid Procedures.....   | 18 |
| Patient Management Procedures.....  | 18 |
| Documentation .....   | 19 |
| Patient Discharge .....   | 19 |
| Ambulance Crews .....   | 19 |
| Referrals to Hospital .....   | 19 |
| Average Turn Around time to Receiving Hospitals.....  | 20 |
| Communications .....  | 21 |
| National Emergency Operations Centre (NEOC) and 112/999 Calls from the Public at the Event .. | 22 |
| Contact Names and Numbers for Key Personnel.....  | 22 |
| Signage.....  | 22 |
| Distribution of the Event Medical Plan.....   | 22 |
| Sirens and Lights .....   | 23 |
| Key Management Details.....   | 23 |
| Event Communications .....  | 23 |
| Event Radio Channels (TBC).....   | 23 |

|   |                                     |
|---|-------------------------------------|
| Emergency Route .....   | 24                                  |
| Infection Prevention and Control .....                        | 24                                  |
| Clinical Waste.....   | 24                                  |
| Serious Incident .....  | 25                                  |
| Major Emergency.....  | 25                                  |
| Designated Areas during Serious Incident/Major Emergency..... | 26                                  |
| Evacuation Procedures .....                                   | 26                                  |
| Crowd Densities .....   | 27                                  |
| Overnight Camping .....                                       | <b>Error! Bookmark not defined.</b> |
| Supplies and Provisions.....                                  |                                     |
| Unaccompanied Minors.....                                     | 28                                  |

## Section 1

### Plan Details

*This medical plan has been prepared by the Order of Malta Major Duties Officer on behalf of Fleadh Cheoil to outline operational activities for the provision of medical care for this event. This plan has been written following the guidelines as set out in the 'Health Service Executive Requirements and Guidance for Outdoor Crowd Events' and references contained in the 'Code of Practice for Safety at Outdoor Pop Concerts, Department of Education, 1996'. It also outlines the procedures for initial management of a Major Emergency should one occur at this event, by the Order of Malta and Fleadh Cheoil Management Team. It in no way is intended to supersede the Major Emergency Plans of any state agency, but its aim is to integrate into those plans.*

### Distribution List

HSE Emergency Management Office (Gavin Doyle)  
Damian Leech, Medical Co-ordinator, Order of Malta  
Adrian Jackson, Paul Cuttle, Event Control  
Anne-Marie Corroon, Fleadh Co-ordinator, Westmeath County Council

### Event Details

Fleadh Cheoil are holding traditional Irish music festival in the Mullingar town, Co Westmeath on Sunday 6<sup>th</sup> August to Sunday 14<sup>th</sup> August 2023. The event will comprise of music and entertainment within Mullingar town centre and in public buildings. Fleadh Cheoil will be an nine-day family-orientated traditional Irish music, which is expected to attract a musically discerning and socially aware audience.

### Audience Profile and Capacity

The Fleadh will be the largest festival of music, song and dance in Ireland with people gathering from all over the world for the large cultural celebration. It is expected that there will be approximately 500,000 persons visiting and competing over the duration of the event. Based on the past events the audience profile attending individual venues is mixed family groups.

### Event Past History

A total of 106 patients were treated over the duration of the festival in 2022. There were 23 patients transferred off-site to hospital. All other patients were treated on site.

### Proximity to Receiving Hospital

If a patient is to be transferred from the festival site it will be the responsibility of the Event Medical Control to contact the destination hospital to inform them that a patient is en-route.

## Event Timings- TBC

|                                  |               |
|----------------------------------|---------------|
| Sunday 6 <sup>th</sup> August    | 13:00 – 11:00 |
| Monday 7 <sup>th</sup> August    | 15:00 – 21:00 |
| Tuesday 8 <sup>th</sup> August   | 15:00 – 21:00 |
| Wednesday 9 <sup>th</sup> August | 12:00 – 10:00 |
| Thursday 10 <sup>th</sup> August | 12:00 – 10:00 |
| Friday 11 <sup>th</sup> August   | 12:00 – 23:00 |
| Saturday 12 <sup>th</sup> August | 12:00 – 23:00 |
| Sunday 13 <sup>th</sup> August   | 12:00 – 00:00 |

## Objectives

To provide for the emergency and unscheduled healthcare needs of audience and staff attending Fleadh Cheoil and to ensure minimal impact of the event on HSE services so that normal cover for the general population will be unaffected.

## Approval

Approval of this medical plan was granted by the HSE on \_\_\_\_\_

## Section 2

### Event Medical Co-ordinator

Damian Leech will be acting as Event Medical Co-ordinator on behalf of Order of Malta Ireland.

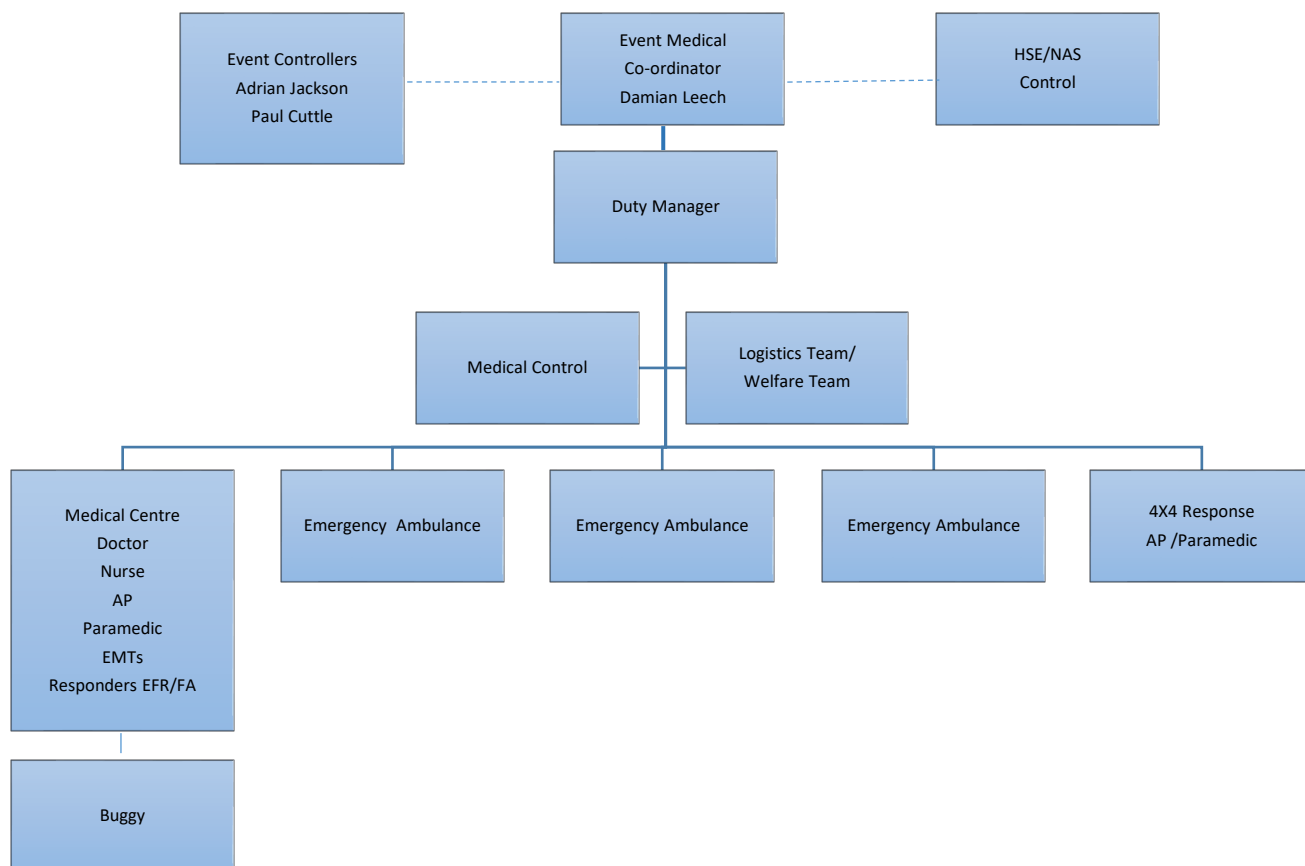
Damian Leech  
Order of Malta Ireland  
St John's House  
32 Clyde Rd  
Ballsbridge  
Dublin 4

Tel No 087 2265948  
01 6430000

Medical Co-ordinators duties and responsibilities: -

- Responsible for submitting medical plan to Event Controller
- Attend all pre/post event planning meetings
- Liaise with event management team, Event Safety Officer, NEOC, An Garda Siochana, HSE Emergency Management Office and other relevant agencies before, during and after the event.
- Ensure all conditions in relation to medical provisions are complied with and appropriate agreed levels of medical cover are on site.
- To ensure that all relevant processes and contact details are in place for effective and efficient communication
- Ensure that all agreed arrangements are in-situ for a Major Emergency
- Ensure all records are compiled, collected and retained.
- Prepare reports as required for the Event Promoter.
- Prepare and submit a report on medical activity at the event to the HSE Emergency Management Office in line with Licence requirement.

## Event Medical Structure



| <b>Clinical Lead</b>                            |  |
|---|--|
| Duties and responsibilities                     | The clinical lead will be appointed by the Event Medical Co-Ordinator and shall be a Doctor, Nurse or PHECC Practitioner. He/she will be responsible for safe clinical care during operational hours. Any clinical queries, outside normal operations, shall be directed to the Clinical Lead for decision. The Clinical Lead shall have the final say on any clinical care decisions. |
| Number, description & location during the event | One Clinical Lead will be appointed for each operational shift. The Clinical Lead will be primarily based at the Medical Centre. He/she may be based remotely for some portion of the operational shifts.  |
| Communications                                  | The Clinical Lead will be issued with a radio and allocated a call sign (OMAC 51). All communication over the radio shall be through the medical controller and using the appropriate call sign.   |

| <b>Doctor</b>   |  |
|---|--|
| <b>Duties and responsibilities</b>                      | Will have full registration with the Irish Medical Council and will provide clinical care to presenting patients and/or delegate clinical care to an appropriately qualified practitioner. Will be primarily based at the Medical Centre and patients referred to doctor by medical personnel will be transported to Medical Centre. In emergency cases doctor will travel to patient. |
| <b>Numbers, description &amp; location during event</b> | There will be one doctor on site for the duration of the festival from commencing Thursday until Sunday from 17:00 until event finishes.   |
| <b>Communications</b>                                   | The doctor will be issued with a radio and given a call sign. All communication over the radio shall be through the medical controller and using the appropriate call sign.  |

| <b>Advanced Paramedics/Paramedics</b>                   |  |
|---|--|
| <b>Duties &amp; responsibilities</b>                    | <p>Work in designated areas as instructed by medical control.</p> <p>Will provide clinical care to presenting patients within their scope of practice. Be easily identifiable in a high visibility tabard or jacket with the appropriate identification.</p> <p>To record patient treatment on the PHECC ACR/PCR patient treatment forms as appropriate</p> <p>To report any concerns re audience safety to the Fleadh Cheoil Safety Officer via their Duty Manager.</p> <p>Be present on site as per the staffing schedule.</p> |
| <b>Numbers, description &amp; location during event</b> | There will be Advanced Paramedics/Paramedics on duty as per the staffing level agreement.  |
| <b>Communications</b>                                   | All Advanced Paramedics/Paramedics will be issued with a radio and given a call sign. All communication over the radios shall be through the medical controller and will be using the appropriate call sign  |



| <b>Emergency Medical Technician</b>                     |  |
|---|--|
| <b>Duties &amp; responsibilities</b>                    | <p>Will provide clinical care to presenting patients within their scope of practice. Work within the level of training and registration as outlined by PHECC</p> <p>Be easily identifiable in a high visibility tabard or jacket with the appropriate identification.</p> <p>To record patient treatment on the PHECC ACR/PCR patient treatment forms as appropriate</p> <p>To report any concerns re audience safety to the Fleadh Cheoil Safety Officer via their Duty Manager.</p> <p>Be present on site as per the staffing schedule</p> |
| <b>Numbers, description &amp; location during event</b> | There will be EMTs on duty as per the staffing level agreement.  |
| <b>Communications</b>                                   | All EMTs will be issued with a radio and given a call sign. All communication over the radios shall be through the medical controller and will be using the appropriate call sign.   |

| <b>EFR/FAR</b>  |  |
|---|--|
| <b>Duties and responsibilities</b>                      | <p>Provide first aid cover as outlined in the staffing level agreement. Be identifiable in high visibility uniforms.</p> <p>Be 18 years and over. To work within the protocols of their training and registration within their organisation and PHECC. To record patient treatment on the PHECC ACR treatment forms. To report any concerns re audience safety to the Fleadh Safety Officer via their Duty Manager. Be present on site at least an hour before the gates open to public and remain on site until such a time as medical operations are stood down.</p> |
| <b>Numbers, description &amp; location during event</b> | As with all medical personnel, the positioning of staff will be agreed by the Medical Co-ordinator in conjunction with the Fleadh Cheoil Safety Officer and the HSE, as required.  |

## Location of Event Medical Facilities

There will be a Medical Centre and a first aid post located in Mullingar town centre. The Medical Centre will be located in the Mullingar Credit Union and will have access to the main street via corridor to the side of the credit union. The First Aid post will be located at The Gig Rig and will operate while The Gig Rig is running. Adequate signage to be supplied.

Medical Control will be based Event Control situated in the Westmeath County Buildings. There will also be a communication unit located on the grounds of the Westmeath County Buildings. The Event Medical Co-ordinator will also be based in this location.

One emergency ambulance will be parked adjacent to the Medical Centre. The secondary ambulances will be located at The Gig Rig, Schools and Main Streets but will be relocated to Medical Centre should both other emergency ambulances be required to leave the site.

## Ambulances & Ambulance Crews

There will be a **minimum** of two ambulances (from Sunday 6<sup>th</sup>) on site for the duration of the festival, this will increase throughout the week where resources will include foot patrols 4X4 Responder vehicles and extra ambulances. The ambulances will be equipped with medications and skills matrix equipment up to the level of Paramedic.

The ambulances and jeep will have the following primary duties: -

- Assist in the transfer of non-ambulatory patients to the Medical Centre.
- Respond to critical patients with an AED and ALS equipment.
- Respond to requests for assistance in Car Parks and Bus drop-off points.
- Transport patients to the appropriate hospital. (Ambulance only)

## Location of Staff Facilities

The staff car park is located via Mullingar Army Barracks and an on-site staff sleeping arrangements is available.

## Controlled Drugs

- a) Requisitioning - Controlled drugs will be obtained from a registered pharmacy.
- b) Supply - Controlled drugs will be supplied by Order of Malta Head of Operations.
- c) Storage - Controlled drugs will be stored on site as per Order of Malta Operating Procedures.
- d) Record keeping – The use of controlled drugs will be recorded on the patients PCR following OMAC standard practice as laid out in PHECC CPGs. The following details will be included: -
  - Practitioner pin number
  - Incident reference
  - Date
  - Dose
  - Amount disposed witnessed (if PHECC practitioner)
- e) Return – Controlled drugs will be returned to Order of Malta Head of Operations at the end of the event by the Advanced Paramedic on duty and this will be checked and recorded in the controlled drugs record.

- f) Disposal – any unused number of controlled drugs will be disposed of safely by the medical practitioner/AP and this disposal recorded in the controlled drugs record.
- g) Action in the event of loss - in the event of loss of controlled drugs, the time, location, personnel involved (if any) and amount of drug will be recorded in the controlled drugs record. The incident will be reported to the medical practitioner/AP immediately and an internal investigation carried out by OMAC as soon as is practical.

## Staffing Levels

The medical requirements for 2023 have been agreed with the event organiser and are based on the event profile, previous event history, taking in to account the areas to be covered and operating times for the music. The staffing levels below are an indication of personnel working onsite at any one time and are not inclusive of the Medical Co-ordinator or Duty Managers.

### Staffing Levels for the event: \*Subject to change

#### Sunday 06/08/2023

| <u>Location</u> | <u>Personnel &amp; Resources</u>                                 | <u>Times (approx..)</u> |
|-----------------|--|-------------------------|
| Medical Control | 2 X Medical Controllers  | 12.00 – 00.00           |
| Medical Centre  | 1 X Advance Paramedic<br>2 x EMT<br>1 x EFR<br>1 x Ambulance     | 12.00 – 00.00           |
| Gig Rig         | 1 x Paramedic Ambulance consists:<br>1 x Driver<br>1 x Paramedic | 1200 – 23.00            |
|                 | 1 x Foot Patrol consists:<br>1 x EFR<br>1 x CFR                  | 12.00-23.00             |
| Main Streets    | 1 x Paramedic Ambulance consist:<br>1 x Paramedic<br>1 x Driver  | 14.00- 00.00            |
|                 | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver             |                         |
|                 | 2 x Foot Patrol consists:<br>1 x EFR<br>1 x CFR                  |                         |

**Monday 07/08/2023**

| <b><u>Location</u></b> | <b><u>Personnel &amp; Resources</u></b>              | <b><u>Times (approx..)</u></b> |
|------------------------|--|--------------------------------|
| Medical Control        | 1 X Medical Controller                               | 13.00 – 00.00                  |
| Medical Centre         | 2 x EMT<br>1 x EFR<br>1 x Ambulance                  | 13.00 – 00.00                  |
| Gig Rig                | 1 x EMT Ambulance consists:<br>1 x Driver<br>1 x EMT | 1300 – 23.00                   |
| Scoil Eigse            | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver | 09.00- 19.00                   |

**Tuesday 08/08/2023**

| <b><u>Location</u></b> | <b><u>Personnel &amp; Resources</u></b>              | <b><u>Times (approx..)</u></b> |
|------------------------|--|--------------------------------|
| Medical Control        | 1 X Medical Controller                               | 13.00 – 00.00                  |
| Medical Centre         | 2 x EMT<br>1 x EFR<br>1 x Ambulance                  | 14.00 – 00.00                  |
| Gig Rig                | 1 x EMT Ambulance<br>1 x Driver<br>1 x EMT           | 1400 – 23.00                   |
| Main Street            | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver | 14.00-00.00                    |
| Scoil Eigse            | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver | 09.00- 19.00                   |

**Wednesday 09/08/2023**

| <b><u>Location</u></b> | <b><u>Personnel &amp; Resources</u></b>              | <b><u>Times (approx..)</u></b> |
|------------------------|--|--------------------------------|
| Medical Control        | 1 X Medical Controller                               | 13.00 – 00.00                  |
| Medical Centre         | 2 x EMT<br>1 x EFR<br>1 x Ambulance                  | 14.00 – 00.00                  |
| Gig Rig                | 1 x EMT Ambulance consist:<br>1 x Driver<br>1 x EMT  | 1400 – 23.00                   |
| Main Street            | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver | 14.00-00.00                    |
| Scoil Eigse            | 1 x EMT Ambulance consists:<br>1 x EMT & Driver      | 09.00- 19.00                   |

**Thursday 10/08/2023**

| <b><u>Location</u></b> | <b><u>Personnel &amp; Resources</u></b>                          | <b><u>Times (approx..)</u></b> |
|------------------------|--|--------------------------------|
| Medical Control        | 2 X Medical Controllers  | 12.00 – 00.00                  |
| Medical Centre         | 1 x Advance Paramedic<br>2 x EMT<br>1 x EFR                      | 12.00 – 00.00                  |
|                        | 1 x Paramedic Ambulance consists:<br>1 x Paramedic<br>1 x Driver |                                |
| Gig Rig                | 1 x Paramedic Ambulance<br>1 x Driver<br>1 x Paramedic           | 12.00 – 23.00                  |
|                        | 1 X Foot Patrol consists:<br>1 x EFR<br>1 x CFR                  |                                |
| Main Street            | 1 Emergency Response 4x4:<br>1 x Advance Paramedic<br>1 x Driver | 12.00-00.00                    |
|                        | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver             |                                |
|                        | 2 x Foot Patrol crew consists:<br>1 x EFR<br>1 x CFR             |                                |
| Scoil Eigse            | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver             | 09.00- 19.00                   |

**Friday 11/08/2023**

| <u>Location</u> | <u>Personnel &amp; Resources</u>                                 | <u>Times (approx..)</u> |
|-----------------|--|-------------------------|
| Medical Control | 2 X Medical Controllers  | 12.00 – 01.00           |
| Medical Centre  | 1 x Advance Paramedic<br>1 x Nurse<br>2 x EMT<br>1 x EFR         | 12.00 – 01.00           |
|                 | 1 x Paramedic Ambulance consists:<br>1 x Paramedic<br>1 x Driver |                         |
|                 | 1 x Doctor   | 19.00-01.00             |
| Gig Rig         | 1 x Paramedic Ambulance<br>1 x Driver<br>1 x Paramedic           | 12.00 – 01.00           |
|                 | 2 X Foot Patrol consists:<br>1 x EFR<br>1 x CFR                  |                         |
| Main Street     | 1 Emergency Response 4x4:<br>1 x Advance Paramedic<br>1 x Driver | 12.00-01.00             |
|                 | 1 x Paramedic Ambulance consists:<br>1 x Paramedic<br>1 x Driver |                         |
|                 | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver             |                         |
|                 | 3 x Foot Patrol crew consists:<br>1 x EFR<br>1 x CFR             |                         |
| Scoil Eigse     | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver             | 09.00- 19.00            |

**Saturday 12/08/2023**

| <u>Location</u> | <u>Personnel &amp; Resources</u>                                 | <u>Times (approx..)</u> |
|-----------------|--|-------------------------|
| Medical Control | 2 X Medical Controllers  | 12.00 – 02.00           |
| Medical Centre  | 1 x Advance Paramedic<br>1 x Nurse<br>2 x EMT<br>1 x EFR         | 12.00 – 02.00           |
|                 | 1 x Paramedic Ambulance consists:<br>1 x Paramedic<br>1 x Driver |                         |
|                 | 1 x Doctor   | 20.00-02.00             |
| Gig Rig         | 1 x Paramedic Ambulance consists:<br>1 x Driver<br>1 x Paramedic | 12.00 – 02.00           |
|                 | 2 X Foot Patrol consists:<br>1 x EFR<br>1 x CFR                  |                         |
| Main Street     | 1 Emergency Response 4x4:<br>1 x Advance Paramedic<br>1 x Driver | 12.00-02.00             |
|                 | 1 x Paramedic Ambulance consists:<br>1 x Paramedic<br>1 x Driver |                         |
|                 | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver             |                         |
|                 | 3 x Foot Patrol crew consists:<br>1 x EFR<br>1 x CFR             |                         |
| Scoil Eigse     | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver             | 09.00- 19.00            |

**Sunday 13/08/2023**

| <b><u>Location</u></b> | <b><u>Personnel &amp; Resources</u></b>                          | <b><u>Times (approx..)</u></b> |
|------------------------|--|--------------------------------|
| Medical Control        | 2 X Medical Controllers  | 12.00 – 01.00                  |
| Medical Centre         | 1 x Advance Paramedic<br>1 x Nurse<br>2 x EMT<br>1 x EFR         | 12.00 – 01.00                  |
|                        | 1 x Paramedic Ambulance consists:<br>1 x Paramedic<br>1 x Driver |                                |
| Gig Rig                | 1 x Paramedic Ambulance<br>1 x Driver<br>1 x Paramedic           | 12.00 – 01.00                  |
|                        | 2 X Foot Patrol consists:<br>1 x EFR<br>1 x CFR                  |                                |
| Main Street            | 1 Emergency Response 4x4:<br>1 x Advance Paramedic<br>1 x Driver | 12.00-01.00                    |
|                        | 1 x Paramedic Ambulance consists:<br>1 x Paramedic<br>1 x Driver |                                |
|                        | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver             |                                |
|                        | 3 x Foot Patrol crew consists:<br>1 x EFR<br>1 x CFR             |                                |
| Scoil Eigse            | 1 x EMT Ambulance consists:<br>1 x EMT<br>1 x Driver             | 09.00- 19.00                   |



## Staffing Levels and ambulance cover for event:

|                                 | <u>Doctor</u>     | <u>Nurse</u>              | <u>AP</u>                 | <u>P</u>               | <u>EMT</u> | <u>EFR</u> | <u>CFR</u> | <u>Control</u> | <u>Duty Manager</u> | <u>Coordinator</u> |  | <u>Staff Total</u> |
|---------------------------------|-------------------|---------------------------|---------------------------|------------------------|------------|------------|------------|----------------|---------------------|--------------------|--|--------------------|
| <u>Sunday 6<sup>th</sup></u>    |                   |                           | 1                         | 2                      | 3          | 4          | 6          | 2              | 1                   | 1                  |  | 20                 |
| <u>Monday 7<sup>th</sup></u>    |                   |                           |                           |                        | 5          | 1          | 3          | 1              |                     | 1                  |  | 11                 |
| <u>Tuesday 8<sup>th</sup></u>   |                   |                           |                           |                        | 5          | 1          | 3          | 1              |                     | 1                  |  | 11                 |
| <u>Wednesday 9<sup>th</sup></u> |                   |                           |                           |                        | 6          | 1          | 4          | 1              |                     | 1                  |  | 13                 |
| <u>Thursday 10<sup>th</sup></u> |                   |                           | 2                         | 2                      | 4          | 4          | 8          | 2              | 1                   | 1                  |  | 24                 |
| <u>Friday 11<sup>th</sup></u>   | 1                 | 1                         | 2                         | 3                      | 4          | 6          | 11         | 2              | 1                   | 1                  |  | 32                 |
| <u>Saturday 12<sup>th</sup></u> | 1                 | 1                         | 2                         | 3                      | 4          | 6          | 11         | 2              | 1                   | 1                  |  | 32                 |
| <u>Sunday 13<sup>th</sup></u>   |                   | 1                         | 2                         | 3                      | 4          | 6          | 11         | 2              | 1                   | 1                  |  | 31                 |
|                                 |                   |                           |                           |                        |            |            |            |                |                     |                    |  |                    |
|                                 | <u>Ambulances</u> | <u>Response<br/>4 x 4</u> | <u>Medical<br/>Centre</u> | <u>Foot<br/>Patrol</u> |            |            |            |                |                     |                    |  |                    |
| <u>Sunday 6<sup>th</sup></u>    | 4                 |                           | 1                         | 3                      |            |            |            |                |                     |                    |  |                    |
| <u>Monday 7<sup>th</sup></u>    | 3                 |                           | 1                         |                        |            |            |            |                |                     |                    |  |                    |
| <u>Tuesday 8<sup>th</sup></u>   | 4                 |                           | 1                         |                        |            |            |            |                |                     |                    |  |                    |
| <u>Wednesday 9<sup>th</sup></u> | 4                 |                           | 1                         |                        |            |            |            |                |                     |                    |  |                    |
| <u>Thursday 10<sup>th</sup></u> | 4                 | 1                         | 1                         | 3                      |            |            |            |                |                     |                    |  |                    |
| <u>Friday 11<sup>th</sup></u>   | 5                 | 1                         | 1                         | 5                      |            |            |            |                |                     |                    |  |                    |
| <u>Saturday 12<sup>th</sup></u> | 5                 | 1                         | 1                         | 5                      |            |            |            |                |                     |                    |  |                    |
| <u>Sunday 13<sup>th</sup></u>   | 5                 | 1                         | 1                         | 5                      |            |            |            |                |                     |                    |  |                    |

## Control of Noise

The noise level in the immediate area where the Medical Centre is located should not be intrusive.

## Operational Timings

**\*Times are subject to change**

|                                  | Medical Centre | Gig Rig<br>(First Aid Post) |
|----------------------------------|----------------|-----------------------------|
| Sunday 6 <sup>th</sup> August    | 12:00 – 00:00  | 12:00 – 23:00               |
| Monday 7 <sup>th</sup> August    | 13:00 – 00:00  | 13:00 – 23:00               |
| Tuesday 8 <sup>th</sup> August   | 14:00 – 00:00  | 14:00 – 23:00               |
| Wednesday 9 <sup>th</sup> August | 14:00 – 00:00  | 14:00 – 23:00               |
| Thursday 10 <sup>th</sup> August | 12:00 – 00:00  | 12:00 – 23:00               |
| Friday 11 <sup>th</sup> August   | 12:00 – 01:00  | 12:00 – 01:00               |
| Saturday 12 <sup>th</sup> August | 12:00 – 02:00  | 12:00 – 02:00               |
| Sunday 13 <sup>th</sup> August   | 12:00 – 01:00  | 12:00 – 01:00               |
|                                  |                |                             |

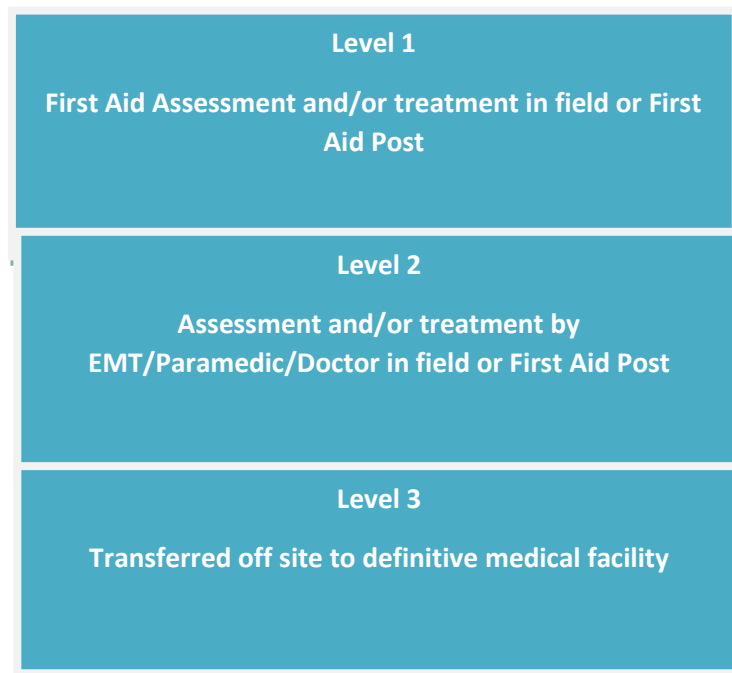
If there are any patients who are discharged patients, who are unaccompanied and/or have transport issues will be offered advice to link up with relatives/friends and/or secure same transport to their accommodation.

## Medical/First Aid Procedures

Medical/First Aid procedures will be in accordance with PHECC Clinical Practice Guidelines (CPGs) appropriate to the qualification of the relevant Practitioner(s) and /or Responder(s).

## Patient Management Procedures

The following diagram shows the desired patient management procedure to be adhered to for the duration of the event.



### Level 1

Patients who present to the onsite First Aid Posts will be initially assessed by the first aid staff at this facility. Following this quick assessment and noting of the suspected condition the patient will either be administered a first aid treatment and discharged from the facility or referred to the next available level of care available. At this stage the patient's details must be recorded on the appropriate PHECC ACR patient report form. If patient is encountered in the field away from a First Aid Post and further treatment is required the patient must be transported to the nearest First Aid Post. If the patient is unable to undertake this journey due to the nature of their condition, then further assistance must be requested via medical control.

### Level 2

Patients requiring treatment outside scope of practice of first aid staff must refer patient to be seen by EMT/Paramedic/Doctor (depending on severity of illness/injury) either in the field or at a first aid post. The EMT/Paramedic/Doctor will then assess/ treat patient and make any decisions on whether patient needs further treatment in hospital.

### Level 3

Patients for whom further investigation or treatment is required, arrangement must be made via medical control to have them transferred to the Hospital. If required a Paramedic who treated the patient either in the field or at a First Aid Post may accompany the patient to the Hospital to ensure continuity of care. A practitioner may not hand over care of a patient to a lower clinical level unless it is within their scope of practice. Medical Control will inform OMAC Duty Manager of the need to transfer patient to hospital.

## Documentation

A PHECC ACR form will be provided for each patient. The form will be filled in with all available details recorded. It is important to record if the patient is a member of staff or a member of the public and the exact location and description of any emergency.

All patients will have a brief record of clinical complaint and action taken recorded. All medications will be formally recorded by a Paramedic/EMT on the form and all PHECC Pin numbers will be recorded.

**It is vital that the forms are completed for medico-legal and audit purposes. The forms must not be given to the patient. If the patient is to go to an off-site definitive care facility, then a PCR will be completed for that patient. The off-site facility will retain the top copy of the PCR and OMAC will retain the carbon copy.**

It is very important for patient confidentiality that the forms shall not be seen by anyone else and treated as confidential documents.

Order of Malta will retain and store all ACR and PCR paperwork.

## Patient Discharge

Patients may be discharged back to the site if their complaint is minor and Order of Malta Ambulance Corps Patient Care at events discharge and aftercare policy is followed by clinical staff. Once discharge from the medical centre an Order of Malta After Care-Patient Advice Leaflet will be offered to these patients.

Patients for whom X-ray or other further assessment is necessary will be referred to the hospital in addition to those clearly requiring admission, following the agreed protocols. Where patients decline medical advice or self-discharge, the appropriate section of the forms will be completed and witnessed.

## Ambulance Crews

Following triage and treatment in the medical centre, if transport to an off-site medical facility is required it will be provided by an appropriate level of care as per PHECC CPGs.

## Referrals to Hospital

In general, patients whose condition is categorised as Life Threatening or Serious/non-life threatening will be referred to hospital.

All patients who require further treatment at hospital will be sent to the relevant Emergency Department with a PCR detailing the reason for the referral and any treatment carried out on site and/or en route. Clinical Status decision will be made for each patient being transferred using the following categories: -

- 1) Life Threatening
- 2) Serious not life threatening
- 3) Non serious or life threatening.

No patient will be sent to hospital from the site or its immediate vicinity without having been assessed by a Paramedic (or higher clinical level) in the First Aid Post initially, except in exceptional circumstances and authorised by the Duty Manager and/or Clinical Lead.

On the referral of a patient to hospital, the receiving hospital will then be informed by OMAC Medical Control of the details of the patient en-route.

The information given to the receiving hospital will be in the form of an ASHICE message: -

A – Age of Patient

S – Sex of Patient

H – History of event

I – Illness/Injury

C – Condition (vital signs and reason for pre-alerting)

E – Estimated time of arrival

### Average Turn Around time to Receiving Hospitals

| <b>Hospital</b>                       | <b>Road Transit Time</b> | <b>Turnaround Time</b> |
|---------------------------------------|--------------------------|------------------------|
| Midlands Regional Hospital, Mullingar | 5 minutes                | 1 Hour                 |
| Midlands Regional Hospital, Tullamore | 32 minutes               | 2 hours 10 minutes     |
| Urgent Care Ballinderry <b>TBC</b>    | 5 minutes                | 30 minutes             |

In the event where patients are still requiring care at the medical centre when operational hours are due to finish, the clinical lead will make the decision at least one hour prior to this time that all patients in the Medical Centre are reviewed and a decision made whether they can be discharged within the hour. Also, all additional patients arriving at the Medical Centre within one hour of closing to be reviewed during initial assessment to determine if they can be cared for definitively within the hour. Any patient requiring ongoing care after end of operations time must be transferred to an Emergency Department (ED) for ongoing care.

Minor Injuries Unit - Regional Hospital Mullingar will be considered while the event is running.

Meeting in placed week prior to the event for agreement to use facilities.

## Section 3

### Communications

There will be a Fleadh Cheoil radio network with various channels. A channel list will be published and distributed to the relevant groups prior to the commencement of the event. Order of Malta (OMAC) will provide their own communications network. OMAC will provide a Medical Controller and one assistant controller for the period that their networks are operational. Medical control will be provided with a radio for communications between event control & other relevant channels.

Medical control will control all medical personnel & ambulance movements on site. At the start of the event, NEOC will be advised that the event is running and that Medical Control is in place. The phone number of Medical Control will be passed to NEOC. The event promoter will be responsible for providing a dedicated phone line for medical control for the duration of the event.

Calls for medical assistance will be received in a number of ways

- By radio from the medical channel

- Running call by medical personnel already close to the emergency.

- From ambulance control.

- From Garda Control

Callers will be asked to clearly identify themselves.

All incoming emergency calls will be prioritised. Should there be a large number of calls received at once, medical control will prioritise according to the severity of presenting condition. The appropriate level of response will then be sent to each emergency. Calls will be despatched via the medical control radio network.

All callers will be requested to stay on the medical channel or requested to give a contact number in case there is a problem with the location.

| Call Sign       | Role                       | Comments                            |
|-----------------|----------------------------|-------------------------------------|
| Medical Control | Controller                 | 12.00- 00.00                        |
| Mike Charlie    | Event Medical Co-ordinator | Damian Leech                        |
| OMAC 50         | Duty Manager               |                                     |
| OMAC 51         | Clinical Lead              |                                     |
| Medical Centre  | Medical Centre             |                                     |
| Papa 1          | First Aid Post 1           |                                     |
| Alpha 1         | Emergency ambulance 1      |                                     |
| Alpha 2         | Emergency ambulance 2      |                                     |
| Alpha 3         | Emergency ambulance 3      |                                     |
| Bravo 1         | Emergency response Jeep    | Mobile                              |
| Doc 1           | Doctor                     |                                     |
| Tango 11        | Foot Patrol                |                                     |
| Tango 12        | Foot Patrol                |                                     |
| Tango 13        | Foot Patrol                |                                     |
| OMAC 57         | Logistics                  | Movement of equipment and personnel |

## National Emergency Operations Centre (NEOC) and 112/999 Calls from the Public at the Event

The Event Medical Co-ordinator will ensure that NEOC is aware of what clinical resources are in place at the Fleadh Cheoil festival. The Event Medical Co-ordinator will liaise with NEOC on each day of the event and, if required throughout the day for all relevant updates. Emergency calls from members of the public at the event will follow normal procedures. An HSE emergency ambulance will be dispatched to the scene. Where appropriate NEOC may contact Event Medical Control to notify them of a call and/or seek assistance from appropriate responders/practitioners at the event.

### Contact Names and Numbers for Key Personnel

|  |                     |                    | <b>On-site VOIP numbers</b> |
|--|---------------------|--------------------|-----------------------------|
| <b>Medical Co-ordinator, OMAC</b>                  | <b>Damian Leech</b> | <b>0872265948</b>  | <b>0449338605</b>           |
| <b>Medical Control</b>                             |                     |                    | <b>0449338605</b>           |
| <b>Event Control</b>                               |                     |                    | <b>0449338606</b>           |
| <b>Security</b>                                    |                     | <b>TBC</b>         | <b>TBC</b>                  |
| <b>Midland Regional Hospital, Mullingar</b>        |                     | <b>044 9394766</b> | <b>N/A</b>                  |
| <b>Midland Regional Hospital, Tullamore</b>        |                     | <b>057 9321501</b> | <b>N/A</b>                  |
| <b>National Emergency Operations Centre (NEOC)</b> |                     | <b>0818 724112</b> | <b>N/A</b>                  |

### Priority Dispatch System

In the event that the medical landline is activated by security/ Garda or volunteers attending the event, OMAC controllers will use the “EMS Priority Dispatch System”. This protocol will be used to indicate the right priority code and dispatch the relevant personnel to the scene.

### Signage

The Medical Centre and first aid posts will have clear effective signage so that all those attending the event will be aware of how to locate the medical facilities. There will be a First Aid sign marking the position of the Medical Centre and first aid Points.

### Distribution of the Event Medical Plan

The event organiser will be responsible for the distribution of the Event Medical Plan. The HSE Emergency Management Office will be responsible for distributing copies of the plan within the HSE.

Distribution List: -

HSE Emergency Management Office (Gavin Doyle)

Damian Leech, Medical Co-ordinator, Order of Malta

Adrian Jackson, Paul Cuttle, Event Control

Anne-Marie Corroon, Fleadh Co-ordinator, Westmeath County Council

## Sirens and Lights

Lights and/or sirens will not be used on the grounds of the event without permission from Medical Control. Lights and/or sirens may be used on the public road in accordance with the Road Traffic Act and RSA regulations.

## Section 4

### Key Management Details

|                                 |                    |                         |
|---------------------------------|--------------------|-------------------------|
| Event Controller                | Adrian Jackson     |                         |
| Medical co coordinator          | Damian Leech, OMAC | 0872265948              |
| Health & Safety: Stephen Cooney | 086 1303300        | Eamonn Molly 0863838121 |
| Security Co-ordinator           | TBC                |                         |

### Event Communications

Hand held multi-channel two-way radios will be provided by Mobile Radio Links to all supervisors and key members of staff including a link to emergency services personnel on site. Base stations will be provided in the control room. Event Controller will be responsible for all on site communication systems working correctly and that all staff are briefed correctly in terms of correct use. Pre event check will be carried out to ensure good signal around the whole event site and checks will also take place to ensure there is no frequency interference from any other sources on site. Written instructions will be provided to all staff carrying radios outlining protocol for the various scenarios. Details of code words and emergency radio procedures can be found in pages 20-21 of this document.

### Event Radio Channels (TBC)

## Emergency Route

### Medical Centre:

Bishops Gate Street is proposed as the designated 'Emergency Services Route' for the Event, with access to the site via the main avenue entry of the grounds via Harbour Street. The emergency route is indicated on the site plan. Within the site, the route will be maintained by the event security and out of the site by the Gardaí and event security.

### First Aid Post:

Auburn Road is proposed as the designated 'Emergency Service Route' for the event leading on to the Lynn Road. The emergency route will be maintained by event security.

## Section 5

### Infection Prevention and Control

Standard precautions will be observed by event medical personnel at all times when interacting and treating patients. Alcohol hand-gel and gloves will be available to all personnel. Further PPE will be available to specific staff, as required. All personnel will be required to wear safety footwear, be easily identifiable in hi-visibility jackets and required to use the PPE provided where appropriate. In light of increasing COVID-19 infection within the community all clinical staff shall wear a surgical face mask/ FFP2 mask when interacting with patients and when on duty in enclosed spaces such as first aid posts and the medical centre.

### Clinical Waste

All at-risk waste will be disposed of by event medical personnel in clearly marked yellow bags or yellow sharps bins.



## Section 7 - Major Emergency Plan

### Serious Incident

A serious incident occurs when the resources available on-site via the event medical team are unable to deal with the severity or number of attendees requiring medical assistance. This may require assistance from the National Ambulance Service in terms of personnel, ambulances or other equipment. The decision to call upon these resources will be made by the Event Medical Co-ordinator.

In the event that a Serious Incident occurs, the Event Medical Co-ordinator will contact the N.E.O.C. and inform them that, in his or her view, a SERIOUS INCIDENT exists at the venue, giving details in the ETHANE format:

**E** – the **Exact** location (GPS or other location code, if available)

**T** -- the **Type** of incident

**H** – the **Hazards** present and potential

**A** – the **Access** to the location of the incident and the egress route

**N** – the **Number** and severity of casualties

**E** – the **Emergency** services present and required at the scene

When the first responding HSE Ambulance Service personnel arrive, among the issues they may consider is recommending escalation of the incident to a major emergency.

### Major Emergency

A Major Emergency can only be declared by an authorised officer of one of the Principal Response Agencies (PRAs). A Major Emergency is any event which, usually with little or no warning, causes or threatens death or injury, serious disruption of essential services or damage to property, the environment or infrastructure beyond the normal capabilities of the principal response agencies in the area in which the event occurs, and requires the activation of specific additional procedures and the mobilisation of additional resources to ensure an effective, co-ordinated response.

The Event Medical Co-ordinator will inform NEOC of the possibility of a Major Medical Incident at the event, using the ETHANE messaging protocol.

NEOC or the first HSE Ambulance to arrive on-scene will then declare (or not) a Major Emergency using the same messaging protocol.

The Event Medical Co-ordinator will liaise closely with NEOC on all issues relating to the treatment of casualties. S/he will confirm a meeting point with the first arriving NAS personnel and have prepared a short brief as to the current situation on site as part of the handover. S/he will remain with the HSE Controller of Operations until the handover/takeover process is complete.

The Event Medical Co-ordinator will assume the role of Medical Controller of Operations until relieved by suitably-qualified NAS personnel.

## Designated Areas during Serious Incident/Major Emergency

- National Ambulance service meeting point – At the Westmeath County Buildings
- Potential muster point for existing response personnel on site - beside the OMAC Communication Centre.
- Casualty Clearing area – Medical Centre
- On-site Co-ordination Centre - Event Central Control Room
- Ambulance parking area – Parking will be situated on Bishops Gate Street
- Additional Treatment area – First aid post at Gig Rig with access to emergency route

The Medical Practitioner will become the Casualty Clearing Officer, to be based in the Medical Centre and a Paramedic on site will take control of Triage Sieve.

Event medical personnel will remain at their assigned posts (assuming it is safe to do so) until dispatched by Event Medical Control.

Medical/First-aid activities in the event of a Major Medical Incident will follow the guidelines set out by the Framework for Major Emergency Management 2006 and the Major Incident Medical Management and Support training programme (MIMMS).

## Evacuation Procedures

Emergency exits from the event site are clearly signposted and visible from all locations inside the venue. Evacuation will be controlled by the event stewards, event security and An Garda Síochána, assisted by the event public-address system. Hand held loud hailers will also be available on site in the event of loss of power in a particular area.

## Section 8

### Crowd Densities

In the region of 70, 000 - 80,000 attendees will be at the event spread out over various stages,

### Campsite:

While Order of Malta will not provide medical cover for the campsite located at Mullingar Equestrian Centre. It is agreed that Order of Malta will assist with transport of patients to the necessary hospitals. This agreement is to alleviate the needs of HSE resources. Fleadh management to inform MEC of agreement set in place.

#### **Event organisers are responsible for providing the following: -**

|   | <b>Comments</b>  | <b>No to be provided</b> |
|---|--|--------------------------|
| Medical centre                                    | Agreed to use 1 Large room in Credit Union with toilet and catering facilities | 1                        |
| Lighting  | lighting for First Aid post at Gig rig   | 1                        |
| Power supply                                      | For First aid room at Gig Rig  | 1                        |
| Hot and cold running water                        | For Gig rig  | 1                        |
| Drinking water                                    | To be available in all medical centre  |                          |
| Fire extinguishers                                | In all medical facilities  |                          |
| Dedicated wheelchair accessible toilet facilities | Located at Gig Rig   | 1                        |
| Dedicated landline for medical control            | In Event Control   | 1                        |

Order of Malta will provide ambulances, medical/first aid equipment and drugs up to the level of the clinical lead. OMAC will also provide furniture for the first aid posts including chairs, tables, stretchers and heaters.

Medical Centre will have a minimum of one bay will be designated for critically ill patients with Advanced Life Support facilities., 3 treatment trolleys, floor space for 2 mattresses and seating for 10 patients (minor injuries).

First Aid Post will have one bay will be designated for critically ill patients with Basic Life Support facilities, and seating for 5 patients (minor injuries).

Both First Aid post and the Medical Centre will contain a minimum of BLS equipment, 12 lead ECG, oxygen, mechanical CPR Device (located in AP Response vehicle), suction unit, AED, spinal motion restriction equipment, splints, first aid consumables, field stretchers,

heaters, tables, chairs, ambulance trolleys, dividers and medication up to level of Paramedic. (Advanced Paramedics carry medications with them).

### Unaccompanied Minors

Unaccompanied minors will be treated according to the Children First guidelines. Event medical personnel have been Garda-vetted and are, as such, suitable to act as temporary guardians of unaccompanied minors until their legal guardians are contacted. Medical personnel, on finding an unaccompanied minor will inform medical control via radio. Two personnel will stay with the minor until they can hand over the minor to Gardai, authorised event staff or until parents/guardians of the minor have been located.

## Section 9

### **Plans & Diagrams**

See attached site and arena maps.